



RICHARD GREENLY
P H O T O G R A P H Y

AT

DOWNE
HOUSE



PRIVATE PORTRAITURE



www.richardgreenlyphoto.co.uk

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SITTINGS AT DOWNE HOUSE

We will be visiting the school in the Summer term this year on the 24th April and 8th May to photograph individual girls and groups. Please book **NOW** so that you do not miss us!

INDIVIDUAL SITTINGS.....£69.50

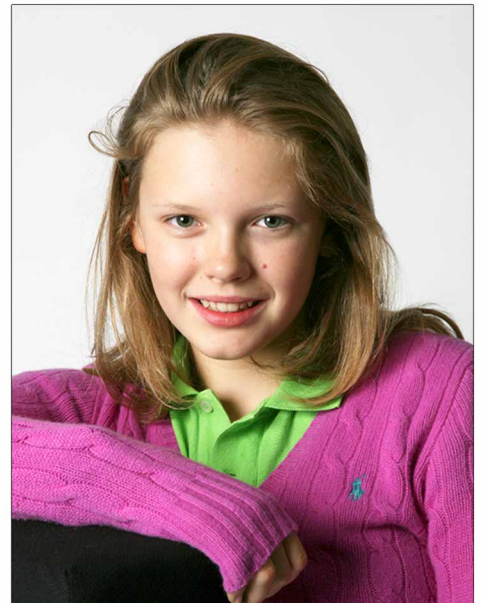
Individual sittings take approximately 12 - 15 minutes and from this we will produce 15 first class portraits in a choice of black and white or colour.

If a girl is having a sitting and would like photos with some of her friends or her sister, we are happy to do this **FREE** of charge. It is the responsibility of the sitter to organise her friends.

Within 3 weeks of the sitting we will display a set of 15 or more proof photographs on a secure page on our website for viewing and ordering. The order form that accompanies your proofs will have a full description and price list of all products available to you.

CHANGE OF CLOTHES:

Girls can be photographed in tidy mufti of their choice, their uniform or their sports clothes. An additional £10 will be added to the sitting fee per change of clothes.



GROUP SITTINGS (6 OR MORE SITTERS).....FREE

LEAVERS

Leavers at several of our other schools have organised for a leavers photo to be taken and the results have been incredibly popular, with an opportunity to have both formal and informal photos.

If you are keen to get a leavers photo done for your house or with a group of friends please get in touch with our office to make an appointment during one of our visits.

CUTOOTS:

Our Cut Outs are made by mounting a photograph onto a piece of 3mm wood and then carefully cutting around the out line of the photograph. The resulting statuete will be about 7 inches high and is fixed into a small black, oak plinth with a baize base. Each Cut Out is handmade in our workshops and is designed to last for many years.

SINGLE FIGURE CUT OUT.....	£82.20
DOUBLE FIGURE CUT OUT.....	£89.50
CROUP CUT OUT (up to 5 sitters).....	£98.75
CROUP CUT OUT (5 or more sitters).....	£117.50



PRINTS

All of our photos are printed individually in our lab, onto archival quality, lustre photo paper.

We are able to provide prints of all sizes, both mounted and unmounted as well as framed prints with the School emblem (seen here).

We also provide a vast range of other products for displaying your photographs, such as our NEW personalised china (below). Please visit www.richardgreenlyphoto.co.uk for full details.



FRAMES:

We have a vast range of frames available for you to view online: www.locketts.co.uk

Whats more, if you can't find one that you like we have our own framing workshop, and so chances are we can source and make the frame for you. Give us a call on 01488 685256.



BOOK A SITTING NOW !!

Please complete this booking form and send or email it to our offices (*details on front page of brochure*), by the **12th April 2013**.

A letter will be sent to your daughter containing all of the required information. If your daughter is unable to make her appointment, all she has to do is let us know **at least a day** in advance.

BOOK ONLINE: www.richardgreenlyphoto.co.uk

To use our online booking form please visit the Downe House pages of our website.

BOOKING FORM:

PARENT DETAILS:

MR / MRS.....

ADDRESS.....

.....

..... **POST CODE**.....

TEL:..... **E-MAIL**.....

STUDENT DETAILS:

FIRST DAUGHTER'S NAME:..... **E-MAIL**.....

SECOND DAUGHTER'S NAME:..... **E-MAIL**.....

SITTING DETAILS (*please tick boxes below where appropriate*):

NUMBER OF PHOTOS TO BE TAKEN: ☐ 15 (*standard*) ☐ 30 (*+£35, extra poses*)

PROOFS TO BE IN B&W OR COLOUR: ☐ B&W or ☐ COLOUR or ☐ MIXED

PROOFS TO BE DISPLAYED ☐ ONLINE ☐ PRINTED CONTACT SHEET (*Add £15.00*)

SPECIAL REQUIREMENTS (*Change of clothes, etc*).....

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I understand that the cost of the sitting, including photography, proofs and VAT is £69.50 per sitter. I

enclose ☐ Cheque ☐ Credit Card. Please make cheques payable to Richard Greenly Photography Ltd.

SIGNED..... **DATE**.....

PAYMENT DETAILS

☐ VISA ☐ MASTER CARD ☐ ACCESS ☐ SWITCH

NAME..... CARD NUMBER.....

NAME ON CARD.....

EXPIRY DATE.....START DATE.....SECURITY CODE (*3 digits by signature*).....

ISSUE NUMBER (*switch only*).....